



Employment Application

We are an equal opportunity employer. Applications are considered without regard to race, color, religion, sex, national origin, age, marital, or veteran status, or the presence of a non-job-related medical condition or handicap. We comply with all applicable Federal, State, and Local laws concerning discrimination in employment. No question in this application is intended to elicit information in violation of any such law nor will any information obtained in response to any question be used in violation of any such law.

Applicant Information

Full Name: Last First M.I. Date:

Address: Street Address Apartment/Unit # City State Zip Code How long at this address? Years Months

Phone: ( ) E-mail Address:

Date Available: Social Security No.: Desired Salary: \$

Position Applied for:

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
Have you ever worked for this company? YES NO If so, when?
Have you ever been convicted of a felony? YES NO

If yes, explain:

Education

High School: Address:

From: To: Did you graduate? YES NO Degree:

College: Address:

From: To: Did you graduate? YES NO Degree:

Other: Address:

From: To: Did you graduate? YES NO Degree:

Business References

Please list 3 professional references.

Full Name: Relationship:

Company: Phone: ( )

Address:

Full Name: Relationship:

Company: Phone: ( )

Address:

Employment Application for: \_\_\_\_\_

**Full Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Address:** \_\_\_\_\_

**Previous Employment**

**Company:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Address:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \$ \_\_\_\_\_ **Ending Salary:** \$ \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Reason for Leaving:** \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Company:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Address:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \$ \_\_\_\_\_ **Ending Salary:** \$ \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Reason for Leaving:** \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Company:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Address:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_ **Starting Salary:** \$ \_\_\_\_\_ **Ending Salary:** \$ \_\_\_\_\_

**Responsibilities:** \_\_\_\_\_

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **Reason for Leaving:** \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

**Military Service**

**Branch:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Rank at Discharge:** \_\_\_\_\_ **Type of Discharge:** \_\_\_\_\_

**If other than honorable, explain:** \_\_\_\_\_

Employment Application for: \_\_\_\_\_

**Disclaimer and Signature**

*I CERTIFY that the above answers are true and complete to the best of my knowledge.*

*I hereby authorize JPCG Printers, Inc., to investigate any statement contained in this application. I understand that this application is not and is not intended to be any kind of contract or agreement. If this application leads to employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in my immediate termination. I understand also that I am required to abide by all rules, regulations and policies of JPCG Printers, Inc.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

Arrange Interview:      YES      NO      Date: \_\_\_\_\_  
     

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_